

Committee: Board of Governors of the Guildhall School of Music & Drama	Date: 17/02/2020
Subject: REF2021 Code of Practice	Public
Report of: Lynne Williams, Principal, Guildhall School	For Information
Report author: Professor Cormac Newark, Head of Research, Guildhall School	

Summary

The Research Excellence Framework (REF) 2021 requires submitting institutions to have a Code of Practice.

In June of 2019 a full code of practice was provided based on the published REF documents, covering the staff identification/eligibility and output selection processes and the committee structure required to develop our submission in line with the REF regulations and relevant legislation. The School REF2021 Code of Practice went out to all staff for consultation and was discussed at the Research & Knowledge Exchange Committee, REF sub-committee and Academic Board.

Research England fed back in September 2019: the comments were broadly positive, but like a lot of HEIs the School was asked to submit supporting documentation to evidence the consultation with staff groups. As the School does not have a recognised academic staff union to approach as other HEIs do, Principal Lynne Williams drafted a letter on behalf of staff outlining our process and assuring Research England that the staff body had been duly consulted.

The Code of Practice was formally approved in November 2020.

Recommendation: that the Board receives the Code and notes its contents.

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